Application to add a Power of Attorney to an account

Royal Bank of Scotland

How we will use your information
Before continuing with this application, please read the information below which explains how we and others will use your personal and financial information during this application process. When we use and share personal and financial information, we do so on the basis that we have a legitimate interest to prevent fraud and money laundering, to manage our risk and to protect our business and to comply with laws that apply to us (including verifying your identity and assessing the suitability of our products).

For full details about how we use the personal and financial information of our customers, please see our full Privacy Notice at **www.rbs.co.uk/privacy**.

Who we are
The organisation responsible for processing your personal and financial information is The Royal Bank of Scotland plc, a member of NatWest Group ("**NatWest Group**").

Please complete this form in BLOCK CAPITALS and in black ink. Please mark option boxes with an 'X'.

1. Account details

Main account to which the Power of Attorney (the "PoA") is being added:

Account name

Account holding branch

Account number

Sort code

Just to let you know that the PoA will be added to all accounts held in the sole name of the donor/granter. The PoA may also be added to any joint accounts, which the donor/granter holds with the agreement of the joint party.

Additional accounts for the PoA to be added Credit Card

Last 4 digits of RBS Credit Card number

2. Power of Attorney

How many attorneys are being added to the account?

If more than one attorney is appointed, how are the attorneys appointed to act?

Joint and Several ☐ Jointly ☐ **Please see note under Section 5 below for jointly appointed attorneys.**

Does this Power of Attorney supersede existing PoA instructions held? Yes ☐ No ☐

3. Attorney personal details

If there's more than one attorney, a separate application form will need to be completed.

Are you an existing RBS customer? Yes ☐ No ☐

If 'Yes', please provide Account number

Sort code

Gender Male ☐ Female ☐

Title Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Mx ☐ Other ☐ (please specify)

First name

Middle name(s)

Surname

Date of birth (DD/MM/YYYY)

Country of birth

Place of birth (town)

Permanent residential address

House name (only complete if registered with Royal Mail)

House/Flat number (if applicable)

Street name

Town

City

Postcode

Overseas country (if applicable)

Date of entry to this address (e.g. 01JUN2005)

Previous address – if you've lived at the above address for less than 3 years

House name (only complete if registered with Royal Mail)

House/Flat number (if applicable)

Street name

Town

City

Postcode

Overseas country (if applicable)

Other information

Relationship of the donor

Home telephone number

Work telephone number

Mobile phone number*

We need a valid mobile number to enrol you for text/push overdraft alerts. If no valid mobile number is provided/held enrolment cannot occur.

E-mail address

We'll use your contact details to keep you updated about the account, i.e. we'll send you an email or text message to let you know we've completed your request.

Occupation

Memorable word – please choose a memorable word of no more than 15 characters. We may need this to confirm certain transactions with you.

Memorable word Reminder – if you forget your memorable word a member of our staff will prompt you with your reminder.

3.1 Regulatory details

Country of residence

Nationality

Do you hold any other Nationalities/Citizenships? Yes ☐ No ☐

If 'Yes' list here

Where are you resident for tax purposes?

What is your tax number/social security number or other local equivalent (if known)?

Please enter the Tax Identification/Reference Number or local equivalent (if known) for your country of residence; if the United Kingdom please leave blank.

Are you resident for tax purposes in any other countries? Yes ☐ No ☐

If 'Yes' please list here and provide your tax number/social security number or local equivalent (if known).

Country

Tax number

Do you have tax paying obligations to the United States of America? Yes ☐ No ☐

*Mandatory field

4. Change of correspondence address

Would you like the address for all bank correspondence, including debit cards and cheque books changed from the account holder's address to the attorney's address? Yes ☐ No ☐

5. Account features for Attorney

Just to let you know that where attorneys are appointed to act jointly, we're not able to issue a Debit/ATM card or provide access to telephone and/or online banking. We also can't issue a credit card or PIN for sole or jointly appointed attorneys.

If you'd like a cheque book and/or Debit/ATM Card on any of the account(s) please tick below. Please note some features may not be applicable for all accounts.

Debit/ATM ☐ Cheque book ☐

6. Terms and Conditions

For a copy of our Terms and Conditions relating to the account(s) to which you're being added to (including those relating to any cards which may be issued to you), please visit **rbs.co.uk** or any of our branches.

7. Communications about your account

- You will be enrolled to receive Act Now Alerts when providing a valid mobile number (which will tell you when you use an unarranged overdraft or are about to have a payment rejected). If you have one, you will also be enrolled to receive text/push alerts when you use your arranged overdraft
- If no valid mobile number is provided/held enrolment cannot occur
- Being enrolled for these overdraft alerts will help you stay aware of your overdraft use and manage the costs more efficiently, and not being enrolled may lead to you incurring avoidable overdraft charges
- You can select how you wish to receive your alerts or switch them off by using online banking, via 'message us' in the mobile app, by calling us or at your local branch.

8. How we will use and share your information

(a) Credit reference and fraud prevention agencies

We may request information about you from credit reference agencies to help verify your identity to comply with laws that apply to us. This request will not affect your ability to obtain credit (for example for a loan or credit card) in the future.

Further information about credit reference agencies, how they use personal information, and financial connections and how they may be ended, can be obtained from the credit reference agencies. The main agencies we use are Experian **(www.experian.co.uk/crain)**, Equifax **(www.equifax.co.uk/crain)**, TransUnion International UK Limited **(www.transunion.co.uk/crain)** and Dun Bradstreet TransUnion **(https://www.dnb.co.uk/utility-pages/privacy-policy.html)**. We may use other agencies from time to time. For more information on how we use and share information and the agencies we use, please see Section 11 of our main privacy notice (Credit reference and fraud prevention agencies).

Application decisions may be taken based on solely automated checks of information from credit reference agencies and internal NatWest Group records. You have rights in relation to automated decision making. If you want to know more please see our fully privacy notice at **www.rbs.co.uk/privacy** or contact us at Royal Bank of Scotland - **03457 242 242**, Overseas - **+44 3457 242 242**, Relay UK - **18001 03457 242 242.**

In order to prevent and detect fraud and/or money laundering, the information provided in this application may be checked with fraud prevention agencies. If fraud is identified or suspected details may be recorded with these agencies to prevent fraud and money laundering. If we, or a fraud prevention agency, determine that you pose a fraud or money laundering risk, we may refuse to provide the services and financing to you.

Credit reference and fraud prevention agencies use your information because they have to prevent fraud and money laundering, to verify your identity, to protect you, their business and to comply with laws.

(b) With other NatWest Group companies

We and other NatWest Group companies worldwide will use the information you supply in this application (and any information we or other NatWest Group companies may already hold about you) in connection with processing your application and to assess your suitability for our products.

If your application is declined we will normally keep your information for up to 5 years, but we may keep it for longer required by us or other NatWest Group companies in order to comply with legal and regulatory requirements.

We and other NatWest Group companies may use your information in order to improve the relevance of our products and marketing.

(c) With other Third Parties

The information provided in this application may be used for compliance with legal and regulatory screening requirements, including confirming your eligibility to hold a UK bank account and sanctions screening. We may be required to disclose certain information to regulators, government bodies and similar organisations around the world, including the name, address, tax number, account number(s), total gross amount of interest paid or credited to the account and the balance or value of the account(s) of our customers to HM Revenue and Customs ("**HMRC**"). HMRC may exchange this information with other countries' tax authorities.

9. Confirming your agreement

By continuing with this application, you confirm that you have read and understood how we may use your information in the ways described above and are happy to proceed.

For Joint Accounts Only

10. Joint account holder confirmation

Only complete this section when there are other account holder(s) on the account(s) in addition to the donor/granter of the PoA.

I authorise you to allow the attorney(s) to be added to any joint accounts, which I hold with the donor/granter and understand they may provide any instructions on the account(s).

Confirming your agreement

I acknowledge that information about me and my account may be shared with the person named below.

Joint account holder signature

X

Name (in full)

Date (DD/MM/YYYY)

11. Attorney Confirmation

I confirm that by signing this form I agree to be added to all accounts held in the sole name of the donor/granter of the POA, including any new accounts, and any joint accounts (provided the agreement of the joint party is obtained).

Confirming your agreement

By continuing with this application, you confirm that we may use your information in the ways described above and are happy to proceed. You acknowledge that information about you and your actions on the account may be shared with the primary [account/card] holder.

Attorney signature

X

Name (in full)

Date (DD/MM/YYYY)

12. Communications about your account

We will contact you with information relevant to the operation and maintenance of your account by a variety of means including Digital banking, mobile banking, email, text message, post and/or telephone.

For Branch or Relationship Manager use only

Please refer to the POA wizard on my knowledge AI before submitting

In all cases, please ensure:

- A certified copy of ALL pages of the Power of Attorney documents is attached – remember you only need to certify the first page and note the total number of pages ☐
- The Power of Attorney is a valid document (further guidance can be found via My Knowledge)
- Where attorneys are appointed to act jointly, a Debit/ATM card hasn't been requested
- You've provided the customer with information on telephone and/or online banking if appropriate

Please note that where attorneys are appointed to act jointly, telephone and/or online banking access can't be provided.

For new to bank customers – Completed new account sanctioner list ☐

Staff signature

X

Staff name

Location

Contact number

Where to send the PoA form

Please forward all retained paperwork to Power of Attorney, Chatham CSC, DC 023